

UNIVERSITY OF DELHI

APPLICATION FOR REFUND OF FEES

- Note:
1. The bill must be pre-receipted and revenue stamps of Rs. 1/- affixed if the amount exceeds Rs. 5000/-.
 2. Strike out which is not applicable.

Name of the applicant

Amount for which refund is claimed

University receipt No. & Date

Reason for refund

Course

Class roll no

Date of admission

Last Date of admission

Date of starting the classes

Date of leaving the institution

Date of applying for refund of fees

Residence Address:

(To be filled by the Finance Branch)
Account wise details given below:-

Mobile No.		
Email		
Account holder Name	MG-I A/c	Rs.....
Bank Account Number	UDF A/c	Rs.....
Bank & Branch	ARGF A/c	Rs.....
IFSC Code	Research Scheme A/c	Rs.....
	Total Amount	Rs.....

Signature of the Applicant

Dated.....

- Office Note:
1. Certified that nothing is due from Shri/Miss/Mrs.....
 2. The applicant has been a student of this Department Institution/Faculty studying in and passed the examination in
 3. Date of Expire of membership of Library is
 4. The reason stated in the above column have been verified and found correct and recommended that the refund be made to him/her.

Head of the Department
(with seal)

FOR OFFICE USE ONLY

Passed for Rs. (Rs. In words)

Assistant

Date:.....

Section Officer
(Finance VII)

- Note:
1. Incomplete application shall be rejected without any intimation.
 2. Application of refund of fees will be considered with original fees receipt.