

Instructions for the candidates
Post-graduate (Degree/Diploma) courses
under 50% Delhi University Quota:-

A. 1st round of Counseling :-

1. **In pursuance with letter no. NBE/NEET-PG/2017/19369 dated 24.03.2017 issued by National Board of Examinations, the candidates are required to attend the counselling in person and mark their BIOMETRIC ATTENDANCE in counselling . Hence, the availability of the candidate is mandatory and the provision of attendance by authorized representative stands withdrawn.**
2. The candidates who are allotted seat in any Institute affiliated to University of Delhi under 50% DU Quota are required to register details of allotment and submit 1st year university fees of Rs. 15,600/- online on the Faculty website www.fmssc.ac.in.
3. Consequent upon submission of prescribed fees, an online fees receipt shall be generated.
4. No verification shall be carried out by the University prior to allotment of seat. Instead, the verification shall be done by the college at the time of reporting of students at the college/institute for admission.
5. The candidates shall report to the concerned college/institution alongwith printout of filled in online application form, provisional allotment letter, fees receipt, and the following original certificates alongwith 2 sets of photocopies for verification and for completing the admission process:-
 - (i) Printout of Registration Form of Faculty of Medical Sciences, University of Delhi for Post-graduate (Degree/Diploma) courses-2017.
 - (ii) Provisional Allotment letter.
 - (iii) Fees receipt of Rs. 15,600/- for the 1st year university fees.
 - (iv) Admit Card of NEET-PG/NEET-MDS-2017.
 - (v) Score Card/Result (NEET-PG/NEET-MDS-2017).
 - (vi) High School/Higher Secondary Certificate for verification of Date of Birth.
 - (vii) MBBS/BDS Degree Certificate/Provisional Certificate.
 - (viii) MBBS/BDS 1st, 2nd and Final Professional Marks Sheets.
 - (ix) Internship Completion Certificate. (Must be completed on or before 31.03.2017)
 - (x) Registration Certificate from MCI/Delhi Medical Council/State Medical Council/Dental Council of India.
 - (xi) SC/ST/OBC Certificate, if applicable. (Please ensure that the caste of OBC candidates must in Central List OBC as per National Commission for Backward Classes, Govt. of India (www.ncbc.nic.in))
 - (xii) Persons with Disability (PwD) Certificate, if applicable.
 - (xiii) Surety Bond of Rs. 5.00 lacs duly filled in and signed by two sureties.
 - (xiv) The in-service candidates shall submit a No Objection Certificate (NOC) from their employer to the effect that they have no objection and the candidate will be relieved/ granted study leave for pursuing the course.
 - (xv) Three Year Experience Certificate – for MD Community Health Administration.

6. The candidates who wish to remain waitlisted for subsequent round of counseling (i.e. 2nd round) have to mark their attendance in the 1st Round and submit the declaration meant for this purpose. It may be noted that attendance in all the counselings is mandatory.

B. 2nd round of Counselling :-

1. For candidates who are allotted admission for the first time in the 2nd round, procedure prescribed at Para A shall apply as it is.
2. In case, a candidate gets upgraded to another course and/or institution allotted in 1st round, the following procedure shall apply:-
The candidates shall:-
 - (i) Login again with their existing login ID and Password.
 - (ii) Submit details of the fresh allotment (during 2nd round of DPG counseling) in the prescribed columns in registration form and take the fresh printout thereof.
 - (iii) Need not to pay any fees.

Here it is noteworthy for the institutes and the candidates that:-

- (i) Subsequent to submission of withdrawal request by the candidates, the Institute shall return the original certificates latest by next working day.
- (ii) It shall be the sole responsibility of the candidates to collect their original certificates and other documents from the college allotted in 1st round and submit the same in college allotted in 2nd round.